



**ADVENTURE IRELAND 2012  
INTERNSHIP PROGRAM September-December  
23 September - December 15 2012**

**(Students should book flights to depart USA Sept 23, therefore arrive in Ireland September 24, and depart December 15th) We will provide transfers on these dates. Need help with anything? Email [info@adventure-ireland.com](mailto:info@adventure-ireland.com) or call 973 610 5125.**

**APPLICATION FORM  
ACCEPTANCE PACK**

This paperwork has four sections. Please fill out and return by email or mail.

All applications must be accompanied by the required deposit. Places will not be held without a deposit. Deposits will not be refunded. All applicants must be over 18 years of age. Students of Irish descent and absolutely no Irish descent are equally welcome! A sense of humour and adaptability to a different culture is essential. This will be an awesome, life-changing experience, - come if you are ready to try it!

1: General contact information.

2 Paperwork covering Risk Assumption, Emergency Medical treatment & Code of Conduct: This must be signed by candidate and parents/guardians.

3 Fee details. You can pay fees by two methods:  
Credit card payment  
Direct Bank Transfer  
A deposit of 1000 USD is required with your application.

4 Personal information: We need a letter from you (participating student) about yourself- your background, your likes and dislikes- just introduce yourself to us! This is not a resume and you do not have to make it sound 'impressive' - we just want to get to know you a little bit in advance and this is very helpful. Tell us what you want to gain from your trip to Ireland, and if there's any particular things you want to see, do, experience while you are here. About 300 words is fine.

For your internship, tell us what (if any) experience you have, and what position you would like to take. If you have a specific request that is NOT on our established list, please email us first so we can see what we have available for you. Please let us know why you want to do this type of work, and what you think you can bring to the host business.

PLEASE COMPLETE ALL SECTIONS.

Program Chosen: (please tick box)
1: INTERNSHIP IN (PLEASE DESCRIBE BELOW THE INTERNSHIP CHOSEN)
<b>Name of student (as per birth certificate)</b>
Name of student ( as student prefers)
Gender
Contact phone number
Home phone number
Email address
Alternative email address
Name of Parent /Guardian arranging trip
Contact telephone number for Parent 1 (work)
Cellphone contact for Parent 1
Home telephone contact for Parent 1
Contact Email Address for Parent 1
Contact Mail address for parent 1
2 <sup>nd</sup> parent/Guardian Name
Contact telephone number for Parent 2/Guardian (work)
Cellphone contact for Parent 2/Guardian
Home telephone contact for Parent 2/Guardian
Contact email address for parent/guardian 2
Contact mail address for parent/guardian 2
Emergency Contact (Adult relative or family friend)
Contact Telephone number for Emergency Contact (home)
Contact Telephone number for Emergency Contact (cellphone)
Contact Telephone number for Emergency Contact (work)
Contact email address forEmergency Contact
Contact email address for Emergency Contact
Please outline any information we should have about contacting parents or guardians. We just want to ensure that in the event of any emergency, we are aware of all situations. If parents are not in contact, please make us aware, and we will send separate notifications. All family information is kept confidential, but it is in your child's best interests that we understand how we should contact home.
School Details of Student
Name of Middle/High School
Address of School
Name of School Principal
Name of School Counsellor

Name of Colleges attended (if relevant)
Address of College
Courses/Undergraduate Programs taken
Is there an Irish background in the family?
If so, please give us much information as you know.
Medical information
Please outline any medical conditions that may be relevant: Include details of any medications required.
Is there any history of alcoholism or substance abuse?
Is there any history of eating disorders?
Is there any history of poor mental health?
If the answers to any of the above is 'yes', please discuss with us by telephone.
Please indicate any allergies
Please indicate anything else you feel is relevant under health. All information will be treated in strictest confidence.
Please outline any other relevant information you feel we should know. Students should write us a letter about themselves (see last section.)
Please nominate two persons who can give you a character reference (family members are not eligible)

Your relationship to this referee  
Telephone number of referee 1:

Name of referee 2  
Professional Occupation  
Your relationship to this referee  
Telephone number of referee 2

1: Name of referee 1  
Professional Occupation

Section 2: Return.

**STATEMENT OF DUE WARNING AND ASSUMPTION OF RISK FORM**

I \_\_\_\_\_(student) voluntarily agree to participate in  
**ADVENTURE IRELAND, FALL SEMESTER 2012**

I have been advised and am aware of the inherent and / or latent danger (including but not limited to: risk of serious injury, the hazards of travel, accident or illness, or acts of God) of participating in such an activity. I am aware and have been advised to have a medical examination prior to participating in this activity to insure that I am in good physical health. I am aware that this program outdoor activities and there is a risk of accident or injury. Further, I am aware and have been advised that I must be properly covered by adequate accident and medical insurance.

I understand that this is a group program, and that group standards must be observed. I agree that ADVENTURE IRELAND and the Director, Niamh Hamill shall have the right to terminate my enrolment for failure to maintain these standards, for actions or conduct which the Program and /or course director considers to be detrimental to or incompatible with the interest, harmony, comfort or welfare of the course and group as a whole. **I understand that if I am asked to leave the program, I must bear responsibility for all costs including immediate return to USA.** I understand that the Program and/ or course director reserves the right to change assignments and to make alterations in itineraries at any time without prior notice.

I have and do hereby note, understand, and assume all risks, which may arise from or in connection with this activity. The terms hereof shall serve as a release and assumption of risk for my heirs, executors, assigns and administrators and for all members of my family.

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address:  
\_\_\_\_\_  
\_\_\_\_\_

**Witnessed by Parent/Guardian**

\_\_\_\_\_ (Student's name)

Personally appeared before me, and by me known, and swore or affirmed that he/she freely and without reservation signed this release form.

Section 2: Return

**CONSENT FORM FOR EMERGENCY TREATMENT**

Name of Student: \_\_\_\_\_

Permanent Home Address: \_\_\_\_\_

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Name of Parent/ Guardian: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_

**Emergency Contact (If parent is unavailable):**

Name of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_

Doctor's name & contact number \_\_\_\_\_

Alternative medical contact \_\_\_\_\_

VACATION INSURANCE POLICY NUMBER \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

INSURANCE COMPANY ADDRESS \_\_\_\_\_

INSURANCE COMPANY TELEPHONE NUMBER \_\_\_\_\_

Please confirm that your Insurance policy includes cover for outdoor sports of surfing, climbing, canoeing. \_\_\_\_\_

**I give my permission for medical treatment for my daughter/ son if accident/ illness as is necessary during the Adventure Ireland Program. This would include referral to a local hospital, which may result in his/her hospitalisation, anaesthesia and surgery, and I am unable to be reached immediately for consent.**

**I accept that the staff of Adventure Ireland will make their best judgement as circumstances arise.**

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Relationship

Section 2: Return.

**CODE OF CONDUCT**

**Conditions of Acceptance.**

**PLEASE KEEP A COPY OF THIS FORM AT HOME AND RETURN A SIGNED COPY TO US.  
PARENTS AND STUDENTS, PLEASE READ AND DISCUSS CAREFULLY!**

**I understand that I am subject to Adventure Ireland regulations, program guidelines and the laws of the host country (Republic of Ireland.)**

**In event of violation of these rules or display of behaviour, which is detrimental to other students, the program, or me, the program chaperons have the right to dismiss me from the program.**

**By accepting a placement with Adventure Ireland, I agree that:**

**Abusive or obscene behaviour will not be tolerated. Any behaviour which is considered by Adventure Ireland to be unsuitable will not be tolerated.**

**ALCOHOL**

**The legal age to purchase or drink alcohol in Ireland is 18 years. The pub culture is a part of the Irish culture, and we recommend that students are allowed to go to the pubs, and to experience alcohol IN MODERATION. If parents refuse permission, that is a matter between student and parent: we cannot police adults all of the time here, but we will inform parents if we see or hear that students are drinking irresponsibly.**

**If we feel that students are not handling the availability of alcohol in a responsible manner, we will withdraw the students from the course.**

**This is a totally drug-free programme, and no abuse or use of illegal drugs will be tolerated.**

**We reserve the right to instantly withdraw a student from the programme and return home if there are serious issues with alcohol or drugs.**

**PARENTS MUST MAKE THE COURSE DIRECTOR AWARE IF STUDENTS HAVE ANY HISTORY OF ALCOHOL OR DRUG ABUSE, EATING DISORDERS, PSYCHOLOGICAL OR MEDICAL ISSUES.**

**MEDICAL HISTORY (Confidential)**


**MEDICATIONS/ALLERGIES/ BACKGROUND INFORMATION**


**Disciplinary structures:**

**Any student considered to be behaving inappropriately will be advised ONCE. If there is a second offence, parents and students will be advised in writing: This will constitute a first written warning. A third offence will result in a second letter of warning, and will also advise that any further inappropriate behaviour will result in expulsion.**

**Adventure Ireland reserve the right to decide what is considered inappropriate behaviour: This will include any form of bullying, excessive drinking, using narcotics, failing to turn up for course days, internship or cultural days, poor punctuality.**

**Any disrespect to staff here at Donegal Adventure Centre will result in immediate action: Staff are responsible for safety and well being of all students: they will not compromise safety standards at any time.**

**Adventure Ireland accommodation must be respected. Overnight visitors are not allowed, and accommodations must be kept clean and tidy. A full inventory is provided for students when they arrive, and will be checked before departure. Students are responsible for everything in the house, and will collectively be responsible for anything damaged or absent.**

**Students who are concerned about property should make their concerns known to Adventure Ireland immediately.**

**The Adventure Ireland program is famous for the comfortable and welcoming atmosphere provided. The above conditions are rarely the case, and the majority of students are excellent participants. We wish to reassure parents and participants that no antisocial behaviour will be allowed to spoil the great atmosphere here for anyone.**

**Possession or use of firearms, dangerous weapons or chemicals is strictly prohibited.**

**Possession, selling or consumption of illegal drugs or narcotics is prohibited.**

**I understand and accept the above conditions:**

**Signed** \_\_\_\_\_

**(STUDENT'S SIGNATURE.)**

**Witnessed:**

**(Parent/Guardian signature.)** \_\_\_\_\_



**SECTION 3: FEE DETAILS**  
**INTERNSHIP FEES 3,500 USD.**

Fee details. You can pay fees by two methods:

- Credit card payment
- Direct Bank Transfer

Fee schedule:

A deposit of 1,000 USD on acceptance of place (non-refundable)  
A final payment of 2,500 USD is due by the start date of program  
**ALL FEES MUST BE PAID IN FULL BEFORE PROGRAM COMMENCES.**

**To pay by bank transfer:**

BANK NAME: Allied Irish Bank, Ballyshannon, County Donegal, Ireland.

BANK ADDRESS: Ballyshannon, County Donegal, Ireland.

SWIFT CODE or BIC NUMBER IS AIB KIE2D

IBAN NUMBER IS IE73AIBK 9371 8507 0280 38

Your bank will request payment of a transfer fee. Fees differ according to each bank; we suggest you ask in advance to ensure the lowest possible fee. You are responsible for the transfer fee.

**CREDIT CARD (Visa or Mastercard only)**

Please enclose credit card details. A deposit of 1000 euro will be processed on receipt.

CARD HOLDER \_\_\_\_\_

CREDIT CARD COMPANY VISA

MASTERCARD

EXPIRY DATE \_\_\_\_\_

CARD HOLDER \_\_\_\_\_

ADDRESS \_\_\_\_\_



#### **Section 4: Flight Details:**

DETAILS:

**PLEASE ATTACH AN OFFICIAL COPY OF YOUR ARRIVAL & DEPARTURE FLIGHT DETAILS AS PROVIDED BY YOUR AIRLINE OR TRAVEL AGENT.**

**You can send this on at a later dates if flights are not yet booked.**

#### **Section 5:**

We should have by now discussed your needs for Internship placement. We require a letter from you, describing your suitability for this position.

#### **Our contacts**

Niamh Hamill (Director)  
Phone 1 973 610 5125

Skype adventureireland  
Email [info@adventure-ireland.com](mailto:info@adventure-ireland.com)

Fees & Admin  
Trish Corr  
Ciara O' Shea  
Skype donegaladventurecentre  
Email [office@donegaladventurecentre.net](mailto:office@donegaladventurecentre.net)  
Phone 011 353 7198 42418

#### **Mailing address**

**Adventure Ireland  
Donegal Adventure Centre  
Bundoran  
Co Donegal  
Ireland**

## Some General Information

### ADVENTURE IRELAND –INTERNSHIP PROGRAM

Congratulations on choosing this trip. Some advice!

Yes: we have internet access, wifi and you can use it for free in your accommodation. You will live at Homefield House, which is a student residential centre. We have single, double and triple rooms available. Accommodation is allocated on a first-come basis, and as we have a very limited number of single rooms, you should be open to sharing with other Irish and US students.

There are good stores, cafes and restaurants and there really isn't anything you can't get here that you can get at home. Bundoran is a modern, busy town, and close to bigger towns and cities.

Irish weather is mild and wet. There will be rain! You need a good waterproof jacket, hat & gloves for travel out and about. All bed linen is provided, but you are welcome to bring your favourite things for the stay. There are also students enrolled on other programs, and the staff at the adventure centre is young and friendly. You will make friends, no matter whether your own program is small. If you travel alone, do not worry about meeting people. Ireland is famous for its welcome, and Adventure Ireland is famous for friendliness.

Smoking is illegal in all public places, and we don't like it either!

Please understand it is a different culture, and you may feel a bit homesick at the start. This is normal, and while you may think you have made a mistake, usually a few days and you start making friends and learning how Ireland works! Parents and travellers, please give it time ☺ Our students rarely want to go home when the semesters are over, but the first week or two can take some adjusting.

Euro is roughly 1.3 USD ... at the moment. Check for currency changes. We will operate on whatever the rate is the day the bank processes the fees.

Electrical appliances need a converter - you can get one in the airport for hairdryers, radios etc.

While Ireland is very friendly, same common sense rule applies- you don't go anywhere with strangers, you don't get drunk or use drugs, you use the same levels of safety and security you would at home! If you are coming just to party hard, do not sign up for this program. All our students must practise a sensible and mature attitude to alcohol, and if you don't we will ask you to leave.

### WHAT TO PACK:

Clothes- warm sweaters, a good outdoor (waterproof) jacket, hat, gloves, scarf.

Towels, toiletries, Wetsuit, wetsuit booties, (wetsuit gloves & hoodie are optional but advised: you can get here easily.) iPods n laptops etc all welcome, just remember you are responsible for keeping all these things safe! Most USA mobile (cell) phones do not work in Europe, but you can buy a cheap cell phone here when you arrive. Don't buy phone cards before you leave, or in the airport, they are more expensive.

Accommodation is shared, and we recommend a kitty system for the purchase of basic groceries, washing detergent etc. Bundoran is well supplied with food stores and restaurants. Bed linen is provided- you don't need sleeping bags, sheets or pillowcases, but you are welcome to bring things that will make your room homely!

See you soon! Niamh & staff ☺